

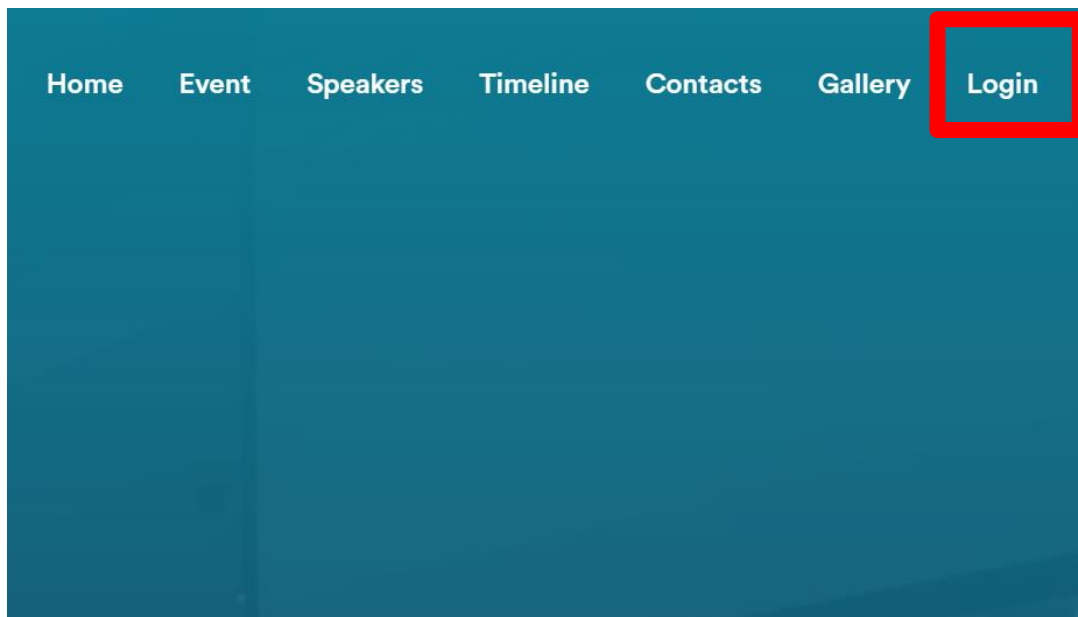
PANDUAN PENGGUNAAN WEBSITE ICNSSE



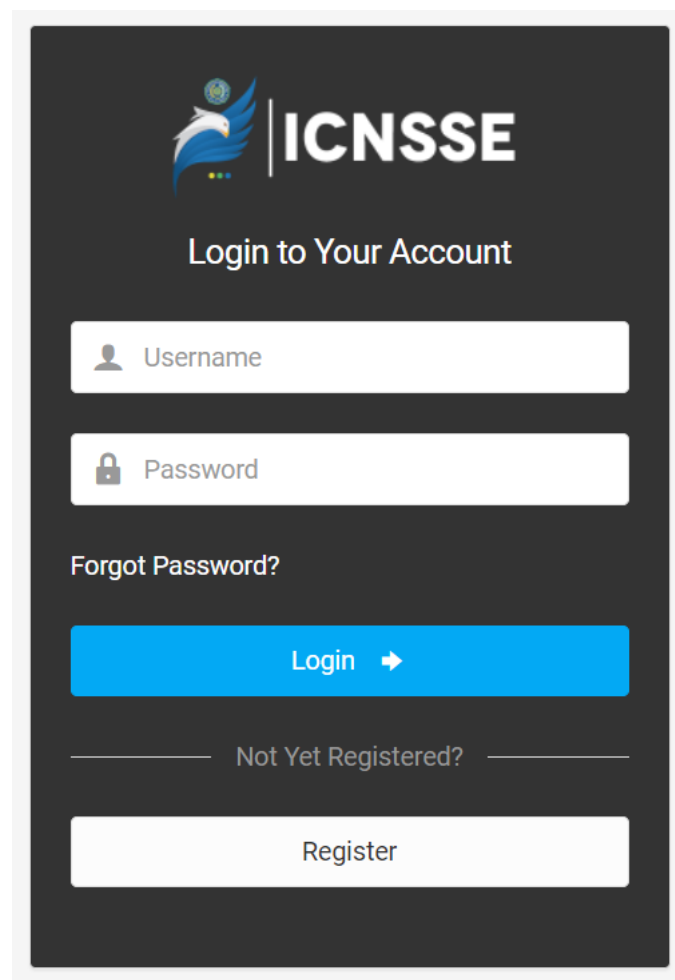
OLEH:

LEMLITBANG - Universitas Muhammadiyah
Prof.Dr.HAMKA (UHAMKA)

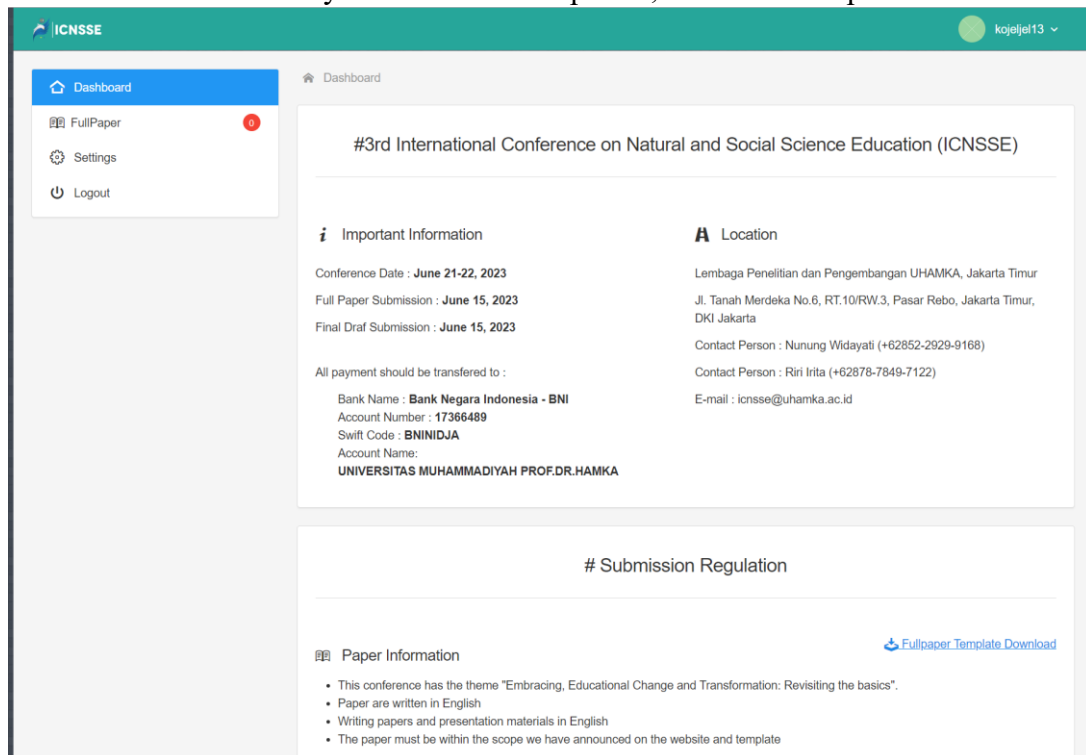
1. Masuk ke <https://conference.uhamka.ac.id/icansse/>,
2. Login , anda dapat menekan tombol login pada pojok kanan atas



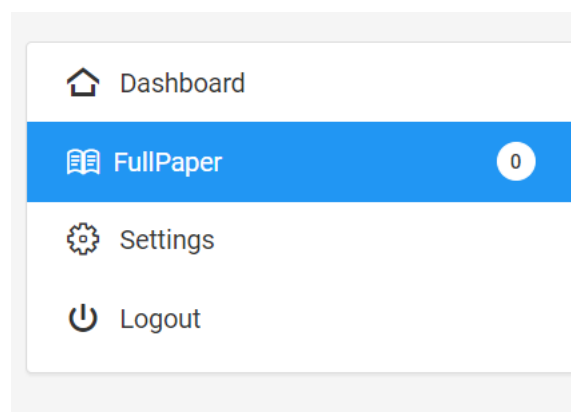
3. Setelah tombol login di tekan, system akan menampilkan form login seperti di bawah ini :

A screenshot of the ICNSSE login form. The form is displayed on a dark background. At the top left, there is a logo featuring a stylized bird or wing with a globe, followed by the text 'ICNSSE'. Below the logo, the text 'Login to Your Account' is centered. The form contains two input fields: 'Username' with a person icon and 'Password' with a lock icon. Below the password field, there is a link for 'Forgot Password?'. A prominent blue button with the text 'Login' and a right-pointing arrow is positioned below the 'Forgot Password?' link. At the bottom of the form, there is a link for 'Not Yet Registered?' and a white button with the text 'Register'.

- Masukan username dan password yang sudah dibuat, lalu klik login
- Setelah berhasil masuk system akan menampilkan, dashboard seeptri di bawah ini



- Pilih menu fullpaper pada menu samping kiri layar



- Berikut ini tampilan yang akan muncul ketika menu fullpaper di pilih, partisipan dapat mengunggah fullpaper, dengan mengisi form yang telah disediakan

8. Setelah form diisi tekan upload paper, untuk mengupload paper
9. Paper yang berhasil di upload akan muncul seperti pada gambar dibawah, status dari paper yang di upload dapat dilihat dari kolom status pada table, jika pertama kali peserta mengupload maka status nya adalah DRAFT, peserta harus menekan tombol SEND FOR REVIEW pada kolom status.

Paper Data ▼

Filter: Show: 10 ▼

No ^	Paper Title ◊	Type ◊	Uploads Date ◊	Reviews Date ◊	Status	Note ◊	Action ◊
1	UPLOAD PAPER DISINI TEST	Science Technology	06 June 2023	06 June 2023	DRAFT Send for Review	Note	☰

Showing 1 to 1 of 1 entries ← 1 →

10. Setelah tombol SEND FOR REVIEW ditekan maka status akan berubah menjadi NOT YET REVIEW

Paper Data ▼

Filter: Show: 10 ▼

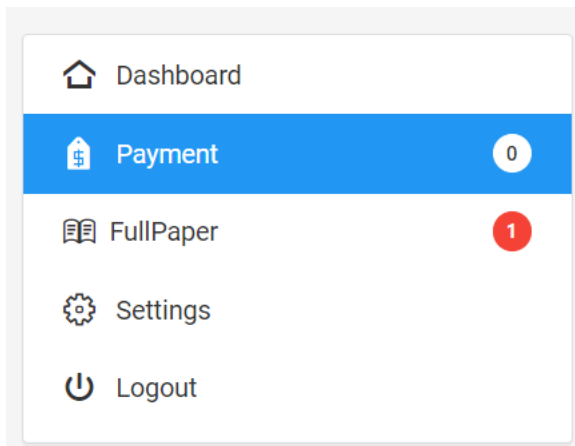
No ^	Paper Title ◊	Type ◊	Uploads Date ◊	Reviews Date ◊	Status	Note ◊	Action ◊
1	UPLOAD PAPER DISINI TEST	Science Technology	06 June 2023	06 June 2023	NOT YET REVIEWED	Note	Waiting for Admin "Proses"

Showing 1 to 1 of 1 entries ← 1 →

Terdapat tiga status dalam kolom status

- NOT YET REVIEWED = menandakan paper anda belum di review admin
- REJECTED = menandakan paper ditolak
- REVISION = menandakan paper mendapat revisi
- ACCEPTED = menandakan paper diterima

11. Setelah paper diterima (ACCEPTED) akan muncul menu pembayaran yang dapat dilihat pada menu



12. Ketika menu pembayaran ditekan, system akan menampilkan form pembayaran, peserta diharuskan mengisi form dan menekan tombol upload

Dashboard / Bukti bayar

Payment Proof Upload

Account Name
 ✓ Success.

Amount
 ✓ Success.
 Match with your receipt
 Ex: Rp,450.000 = 450000

Event
 ✓ Success.

Abstrak
 ✓ Success.

Payment Proof Files
 visa-logo-png-2013.png ✓ Success.
 Only jpg/jpeg/png that can be Uploaded.

13. Data pembayaran yang diupload akan masuk ke table seperti dibawah :

Payment Proof Data

Filter:

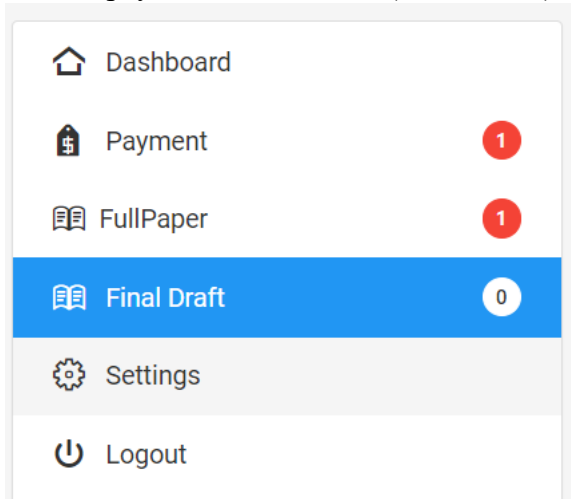
Show:

No	Event	Abstract Title	Amount	Uploads Date	Verification Dates	Payment Status	Action
1	International Conference on Natural and Social Science Education (ICNSSE)	UPLOAD PAPER DISINI TEST	Rp, 350.000 A/N : Rizal bank	06 June 2023	-	NOT YET VERIFIED	<input type="button" value="⋮"/>

Showing 1 to 1 of 1 entries

← 1 →

14. Setelah payment di verifikasi (VERIFIED), akan muncul menu final draft



15. Pada menu final draft peserta diharuskan mengisi form upload final draft, form ini diisi ketika peserta telah mengikuti conference icnsse.

The 'Script Upload' form includes a 'Choose Paper' dropdown menu with the text 'UPLOAD PAPER DISINI TEST'. Below it is a green success message: 'Success.'. The 'File Full Paper' section has a 'Choose File' button and the filename 'Jadwal Sidang Skripsi FTII Februari 2023-TI.pdf'. A note states: 'Only .pdf and .word files can be uploaded'. A blue 'Upload Final Draft' button is located at the bottom right.

16. Data final draft yang telah di upload akan muncul pada table dibawah

The table is titled 'Data Full Paper' and has a search filter and a 'Show: 10' dropdown. The table contains one entry with the following data:

No	Final Draft Title	Uploads Date	Reviews Date	Status	Note	Action
1	UPLOAD PAPER DISINI TEST	06 Juni 2023	-	NOT YET REVIEWED	Note	Waiting for Admin's proses*

Showing 1 to 1 of 1 entries

17. Setelah final draft di review dan di ACCEPTED maka akan muncul seperti dibawah ini

Data Full Paper ▼

Filter: Show: ▼

No ^	Final Draft Title ⇅	Uploads Date ⇅	Reviews Date ⇅	Status ⇅	Note	Action ⇅
1	UPLOAD PAPER DISINI TEST	06 Juni 2023	06 Juni 2023	ACCEPTED	Note	Final Draft Already "Accepted" LoA

Showing 1 to 1 of 1 entries ← →

18. Sistem selesai.